

Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)
Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

| 1. Your organisation or group | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Name of organisation | FOUNT VILLAGE HALL (FVH) |
| Contact name | |
| Contact address | |
| Contact number | e-mail |
| Organisation type | Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify REGISTERED CHARITY NO 1058923 |
| 2. Your project | |
| Project Title/Name | MODIFICATIONS TO ROOFING STRUCTURE OF VILLAGE HALL. |
| What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i> | THE HALL WAS BUILT MANY YEARS AGO AND THE ROOF IS NOT INSULATED, SOME OF THE SUPPORTING TIMBERS ARE DELAPIDATED AS IS ITS APPEARANCE PARTICULARLY INTERNALLY THE PROJECT IS TO REMOVE, INSULATE, REMEDY WHERE NECESSARY AND REPLACE THE ROOF. |
| In which community area does your project take place? (Please give name - see section 3) | FOUNT - SOUTH WEST WILTSHIRE |
| Have we discussed our project with the town/parish council? <input checked="" type="checkbox"/> | Yes <input checked="" type="checkbox"/> Date OVER LAST YEAR - PARISH COUNCIL REP ON OUR PHONE No <input type="checkbox"/> |
| Have we discussed our project with our Wiltshire councillor? <input checked="" type="checkbox"/> | Yes <input checked="" type="checkbox"/> Date BRIEFLY WITH MRS JOE GREEN ON 4 JAN 13 No <input type="checkbox"/> |

| | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|
| Where will your project take place? | IN SITU AT HALL SITE IN FOYANT |
| When will your project take place? | HOPEFULLY LATER IN 2013 (SUMMER HALF). |
| How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i> | SELF-EVIDENT AS HALL IS DIFFICULT TO HEAT AND ROOF HAS VISIBLY DETERIORATED. |
| How many people will benefit from your project? | ALL USERS - HALL IS USED ON AVERAGE 5 TIMES A WEEK. UP TO 60 AT A TIME. |
| How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboard) or priorities of your area board) Please provide a reference/page no. | N/A. THE HALL IS, IN OUR VIEW, A VITAL COMMUNITY FACILITY WHICH IT IS OUR DUTY AS 'TRUSTEES' TO MAINTAIN AND IMPROVE |
| Any other information about your project. (Limited to a 1000 characters) | |
| HAPPY TO DISCUSS ANY OTHER INFORMATION NEEDED | |
| To be completed ONLY where town/parish councils are making an application | |
| Is your project one which parish/town councils have powers to raise local taxes to fund? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Could your project be funded from your reserves? | Yes <input type="checkbox"/> No <input type="checkbox"/> |
| Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form) | Yes <input type="checkbox"/> No <input type="checkbox"/> |

3. Management

How many people are involved in the management of your group/organisation?
 Of these, how many are: currently 10

| | | | | |
|----------------------------------|------|--------------------------------|--------|--------------------------------|
| Over 50 years | Male | <input type="text" value="4"/> | Female | <input type="text" value="5"/> |
| 25 – 50 years | Male | <input type="text"/> | Female | <input type="text" value="1"/> |
| Under 25 years | Male | <input type="text"/> | Female | <input type="text"/> |
| Disabled People | Male | <input type="text"/> | Female | <input type="text"/> |
| Black and Minority Ethnic people | Male | <input type="text"/> | Female | <input type="text"/> |

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
 WE HAVE SOME RESERVE - SEE ACCOUNTS - AND PERIODICALLY STAGE AND RAISING EVENTS.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

FEEDBACK FROM USERS.

| | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|--------------------|-----------------|
| Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project? | Yes <input type="checkbox"/> Date contacted CIB No <input checked="" type="checkbox"/> | | |
| To whom have you applied for funding for this project (other than Wiltshire Council)? Please <u>list</u> with amount applied for and whether you have been successful | Name of Funder | Amount Applied For | Amount Received |
| | NONE | | |
| | | | |
| | | | |
| Have you or do you intend to apply for a grant from another area board within this financial year? If yes, please state which one(s). | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | | |
| Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project? | Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> | | |

| 4. Information relating to your last annual accounts (if applicable) | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------|----------------------------------------------------------|
| Year ending: | Month: MARCH | Year: 2012 | |
| A - Total income: | £ 7216 | | |
| B - Minus total expenditure: | £ 6198 | | |
| Surplus/deficit for year: (A minus B) | £ 1018 | | |
| Free reserves currently held (i.e. money not committed to other projects/operating costs) | £ 5000 | WE MAINTAIN A RESERVE OF THIS SUM YEAR ON YEAR. | |
| 5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us. | | | |
| Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc. | | Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C) | |
| | | PIC | |
| PLEASE NOTE: WE HAVE A DATED ESTIMATE FOR SOME OF THE WORK HOWEVER WE ARE IN THE PROCESS OF OBTAINING UPDATED ESTIMATES FROM POTENTIAL CONTRACTORS FOR ALL NECESSARY WORKS INCLUDING INSULATION. | £8000 £(ETT) £ £ £ £ £ £ £ £ £ | Own fundraising/reserves (ACTUAL) Parish/town council Trusts/foundations In kind Other | £ 4000 £ £ £ £ £ £ £ £ £ £ |
| | | | |
| Total Project Expenditure | £ | Total Project Income | £ |
| Total project income B | £ 4000 | | |
| Total project expenditure A | £ 8000 (ESTIMATED) | | |
| Project shortfall A - B | £ 4000 | | |
| Grant sought from Wiltshire Council Area Board | £ 4000 | | |
| Bank Details | | | |
| Please give the name of the organisations' bank account e.g. Barclays | | | |
| Please give the name of the organisations' bank account e.g. Chippenham Scouts | | | |

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use — ONLY ONE AVAILABLE IS FOR PART OF WORK, AND DATED MAR 2012. IN HAND
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land — CHARITY COMMISSIONER SCHEMES DATED 1981.

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
 - The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
 - If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
 - That any other form of licence or approval for this project has been received prior to submission of this grant application. N/A
 - That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. N/A.
 - Child Protection Safeguarding Adults
 - Public Liability Insurance Equal opportunities
 - Access audit Environmental impact
 - Planning permission applied for (date) or granted (date) N/A.
- } ALL ACTIVITY CONSIDERED AND, WHERE APPROPRIATE, DOCUMENTED BY RHMIC
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
 - I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

7 JAN 17.

Please return your completed application to the appropriate Area Board Locality Team [\(see section 3\)](#)

